Cayuga Middle School

A Great Place to Learn

Campus Improvement Plan
2016 - 2017

Accountability Rating: Met Standard

Cayuga Middle School Faculty and Staff
2016—2017

Teachers

Matthew Fisher, Band
Jenni Scheppler, Life Skills
Karrie Cox, Ag
Julie Croft, Reading
Alicia Daniel, History
Deanna Frye, Art
Beth Gotcher, Special Education
Debbie Grasty, History/Science
Jill Hamil Math
Chad Martinez, Math
Don Sharp,   Science
Jodi Walthall, English

Office Personnel

Kim Dublin, Secretary/PEIMS
Sarah Holden, Secretary
Jessica Gonzales, Paraprofessional
Tanya Kennerk, Paraprofessional

Directors

Amy Lenoir, Cafeteria
ML Hill, Maintenance
Joey Fitzgerald, Transportation
Kristen Mills, Nurse
Debbie Gazaway, Special Education
Jackie Willingham, Librarian/Technology
Cody Mohan Athletic Director

Administration/Other

Rick Webb, Superintendent
Sherri McInnis, Principal
Nancy Griffey, Counselor

Foreword

The Cayuga Middle School Campus Action Team meets to develop, review, and revise the Campus Improvement Plan for the purpose of improving the performance of the middle school students. The committee includes representatives from the professional staff, parents, community, and business. Currently serving on the Cayuga Middle School C.A.T. Team are:

CHAIRPERSON:	Sherri McInnis	

TEACHERS	Names	Expiration of Term
	Julie Croft	2017
	Alicia Daniel	2016
	Jill Hamil	2018

PARENTS: Krissie Kelley

COMMUNITY
MEMBER: Dorothy Watson

BUSINESS
REPRESENTATIVE: Gregg Walthall (Cowboy Construction)

CAMPUS –BASED
NON-TEACHING
PROFESSIONAL: Nancy Griffey (Counselor)

Duties of Committee Members:

Campus-level committee shall:

1. Be involved in establishing and reviewing the campus educational plans, goals, performance objectives, and major classroom instructional programs.
2. Assist the principal annually in developing, reviewing, and revising the campus improvement plan for the purpose of improving student performance for all Student populations with respect to the academic excellence indicators and any other appropriate performance measures for special needs populations.
3. Be involved in decisions in the areas of planning, budgeting, curriculum, staffing patterns, staff development, and school organization according to established administrative procedures.
4. Address all pertinent federal planning requirements.
5. Hold one public meeting, annually, after receipt of the annual campus rating from TEA to discuss District performance and the District performance objectives.
6. Participate in the development of and approve the portions of the campus plan addressing campus staff development needs.
7. Determine the use of funds awarded to a school under the Texas Successful School Award System.
8. Provide written comments, as appropriate, on requests for waivers submitted to TEA.

THE STATE OF TEXAS PUBLIC EDUCATION MISSION AND ACADEMIC GOALS

The mission of the public education system of this state is to ensure that all Texas children have access to a quality education that enables them to achieve their potential and fully participate now and the future in the social, economic, and education opportunities of our state and nation. That mission is grounded on the conviction that a general diffusion of knowledge is essential for the welfare of this state and for the preservation of the liberties and rights of citizens. It is further grounded on the conviction that a successful public education system is directly related to a strong, dedicated, and supportive family; and that parental involvement in the school is essential for the maximum educational achievement of a child.

THE STATE OF TEXAS PUBLIC EDUCATION GOALS

GOAL #1: The student in the public education system will demonstrate exemplary performance in the reading and writing of the English language.
GOAL #2: The students in the public education system will demonstrate exemplary performance in the understanding of mathematics.
GOAL #3: The students in the public education system will demonstrate exemplary performance in the understanding of science.
GOAL #4: The students in the public education system will demonstrate exemplary performance in the understanding of social studies.

THE STATE OF TEXAS PUBLIC EDUCATION OBJECTIVES

Objective #1: Parents will be full partners with educators in the education of their children.
Objective #2: Students will be encouraged and challenged to meet their full educational potential.
Objective #3: Through enhanced dropout prevention efforts, all students will remain in school until they obtain a high school diploma.
Objective #4: A well-balanced and appropriate curriculum will be provided to all students.
Objective #5: Qualified and highly effective personnel will be recruited, developed, and retained.
Objective #6: The state's students will demonstrate exemplary performance in the comparison to national and international standards.
Objective #7: School campuses will maintain a safe and disciplined environment conducive to student learning.
Objective #8: Educators will keep abreast of the development of creative and innovative techniques as appropriate to improve student learning.
Objective#9: Technology will be implemented and used to increase the effectiveness of student learning, instructional management, staff development, and administration.

CAMPUS GOAL

Under the accountability provisions in the No Child Left Behind **(NCLB)** Act, Cayuga Middle School will meet or exceed the state standards in all areas reported on the Texas Education Agency's **A**cademic **E**xcellence **I**ndicator **S**ystem and Adequate Yearly Progress **(AYP)** which determines the campus' accountability rating based on the student performance figures in the areas of attendance, dropout rate, and the **S**tate of **T**exas **A**ssessments of **A**cademic **R**eadiness.

Mission Statement for Cayuga Middle School

The mission of Cayuga Middle School is to implement safe, student-centered programs and effective practices which address the critical academic, social, and psychological needs of young adolescents.

Cayuga Middle School
Campus Plan
2015-2016

Campus Goal: Under the accountability provisions in the No Child Left Behind **(NCLB)** Act, Cayuga Middle School will meet or exceed the state standards in all areas reported on the Texas Education Agency's **A**cademic **E**xcellence **I**ndicator **S**ystem and Adequate Yearly Progress **(AYP)** which determines the campus' accountability rating based on the student performance figures in the areas of attendance, dropout rate, and the **S**tate of **T**exas **A**ssessments of **A**cademic **R**eadiness.

Performance Objective 1:   *Cayuga Middle School will reduce the failure rate from 1% to 0. (final grades).*

STRATEGIES	PERSON(s) RESPONSIBLE	RESOURCES	TIMELINE	EVALUATION
1. Improve attendance from 96.78% to 97% Ex: Cash 5 Awards; Bulletin bd. Recog.; VIPs	S. McInnis; N. Griffey	Activity Fund Budget	Aug. '15-May '16	End of Six Weeks results
2. Begin mandatory tutorials during 10 minute break / Tutorial Time (20min)	S. McInnis / Teachers	NA	Daily	End of Six Weeks results
3. Continue incentive program TOP CATs; Awards @ rally; UIL Incentive	S. McInnis; N. Griffey; A. Daniel	Activity Fund Budget	Each six weeks	End of Six Weeks results
4. Conduct grades continue	Teachers	NA	Daily	End of Six Weeks results Teacher evaluations
5. Parent/Teacher conferences mandatory for semester failures	Teachers / Parents	NA	End of 1st Semester	Teacher/Parent logs
6. Continue Grade Watchers	S. McInnis / N. Griffey/ T. Kennerk	Budget	End of six weeks	Reduction of failure rates

Performance Objective 2:   *CMS will perform at or above state standards in all subject areas, and all student populations, on the STAAR tests in 2016.*

STRATEGIES	PERSON(S) RESPONSIBLE	RESOURCES	TIMELINE	EVALUATION
1. Meet state & federal standards in all student groups on STAAR tests	Teachers	Budget	May 2016	STAAR results
2. 6th & 7th grade required reading class	S. McInnis / J. Croft	Compensatory Fund	Aug. '15 May '16	STAAR results Reading diagnostic tests
3. Remediation course in reading for 8th graders	C. Mullican	Compensatory Fund	Aug. '15 Aug '16	STAAR results SSI results
4. Writing/Lang. Arts teachers will receive training addressing the LA TEKS & STAAR & share w/ each other ie: Region VII training; . Verttical Teams	J. Croft; C. Mullican and J. Walthall	Compensatory Fund	Dec. '15	Evaluation of training Share w/ colleagues
5. Writing teachers will evaluate TEKS & STAAR objectives to devise a Writing Plan to address students' needs and weaknesses	C. Mullican / J. Walthall	Budget for staff training	August '15	Writing Plan

STRATEGIES	PERSON(s) RESPONSIBLE	RESOURCES	TIMELINE	EVALUATION
6. Math teachers will receive training & implement strategies addressing math TEKS/STAAR ie: Math Academy/Reg. VII; Vertical teams; CAMT conference	J. Hamil / A. Gunnels / B. Gotcher	Budget—Cost of training Reg. VII COOP	Aug. '14—May '15	Evaluation of Workshop Share w/ colleagues
7. Continue "Higly Qualified" math aide	S. McInnis / School Board	Compensatory/Salary=	Aug. '14-May '15	Reduction of math STAAR/ Reduction of math failures
8. Science teachers will receive training addressing science TEKS/STAAR ie: Reg. VII; Vertical teams;	D. Grasty / A. Gunnels / D. Sharp	Budget—Cost of training Reg. VII COOP	Aug. '14-May '15	STAAR scores Results of practice/benchmark tests
9. Social Studies teachers will receive training addressing SS TEKS/STAAR ie: Reg. VII; Vertical teams; MODEL UN; SS State Conference	A. Daniel / D. Grasty	Budget—Cost of training Reg. VII COOP	Aug. '14-May '15	Evaluation of Workshop Share w/ colleagues
10. Purchase supplemental materials to enhance STAAR related subjects ie: Measuring Up; Sharpen Up workbooks; 8th gr. Calculators; Istation; TTM (Think Through Math)	S. McInnis / Teachers	Cost of books Cost of calculators=$3,900.00 Budget	Aug. '14—May '15	STAAR scores
11. Release STAAR tests and other perti-nent information to staff	S. McInnis / N. Griffey	Cost of DMAC/Compass Budget	Sept. '14-July '15	Teacher needs & STAAR needs
12. Continue PGP (Personal Graduation Plan) for any student who does not pass STAAR	N. Griffey	Compass Software	May '15	STAAR results PGP Plan
13. Provide Training for ALL Staff on STAAR Tests for 2014-2015	S. McInnis / Teachers	Budget = Region VII Coop	As available	Workshop evaluations

Performance Objective 3:   *CMS will increase attendance rate from 96.78% to 97% and continue drop-out rate of 0%.*

STRATEGIES	PERSON(s) RESPONSIBLE	RESOURCES	TIMELINE	EVALUATION
1. Educate parents and students about tardy and attendance laws	S. McInnis / Judge Sharp	NA	Sept. 2014	Daily Attendance reports
2. Continue us of incentives ie: Cash 5; Awards; bulletin board; newspaper; TOP CATS	S. McInnis / Student Council	Activity Fund Budget	Sept. '14– May '15	End of six weeks reports
3. Attendance committee will review absences and tardies	S. McInnis/ K. Mills/ N. Griffey	Budget	Sept. '14-May '15	Daily and semester attendance reports
4. Phone calls daily to students who are absent & mail home warning notices	S. McInnis / J. Fortner	Budget= Postage/phone	Aug. '14-May '15	Daily attendance reports
5. Provide Saturday School	S. McInnis / N. Griffey	Budget	Dec. '14 & May '15	Daily attendance summary
6. Teachers will post attendance on Gradespeed	Teachers	Budget Technology Fund	Aug. '14-May '15	Computer Attendance reports

Performance Objective 4:   *CMS will initiate the development of a scope and sequence in the MS curriculum for all student populations and sub-groups.*

STRATEGIES	PERSON(s) RESPONSIBLE	RESOURCES	TIMELINE	EVALUATION
1. Utilize TEKS to meet the needs of all student population in grades 6-8	Teachers	NA	Daily	Lesson Plans/Documentation
2. Teachers will document TEKS in lesson plan	Teachers	NA	Daily	Lesson plans
3. GT strategies will be incorporated into lesson plans	Teachers	NA	Weekly	Lesson plans
4. On-going assessment of at-risk students in math & reading	N. Griffey / CORE Teams	Cost of assessment	6 weeks	Lesson plans / walk-thrus / Progress reports
5. MS will continue ESL immersion strategies for identified LEP students w/ assistance from ESL instructor	S. McInnis / J. Barbosa / C. Mullican	Reg. VII / ESL Training ESL state-adopted books	Daily	Lesson plans / walk-thrus / Progress reports
6. 8th graders will be provided w/ career surveys; Career Cruising; Explore Test	N. Griffey / A. Daniel	Career/Tech Fund=	Sept. 2014 April 2015	Student surveys Curriculum completion

Performance Objective 5:   *Cayuga I.S.D. will implement updated technology plan.*

STRATEGIES	PERSON(s) RESPONSIBLE	RESOURCES	TIMELINE	EVALUATION
1. Purchase additional software, including training ie: EasiTeach; Istation; TTM	School Board/ Teachers/ Willingham	Tech Budget	Fall '14	Evaluation of software Evaluation of training
2. Continue Gradespeed for grades and attendance	Teachers	Tech Budget	Daily	Grade reports
3. Update Internet User Agreement	Willingham / Technology Committee	NA	Fall '14	Agreement
4. Star Charts evaluated & completed	Teachers / Willingham	NA	Nov. '14	STAR Charts
5. Input with the Technology Plan	Teachers	NA	Sept. '14	Technology Plan
6. Integrate technology w/in curriculum using intelliboards; ipads; projectors and elmos	Teachers	NA	Weekly	Lesson Plans

STRATEGIES	PERSON(s) RESPONSIBLE	RESOURCES	TIMELINE	EVALUATION
7. Purchase technology equipment for classrooms *ie: tablets; laptops; mobile computer lab and mobile cart tablets*	School Board/ Willingham	Budget	2014—2016	Needs assessment
8. Purchase & update computers for teachers and computer labs ie: STAAR-A testing	School Board/ Willingham	Tech Budget	2014—2016	Computer updates
9. Training for staff ie: google apps; gmail;	J. Willingham / Staff	Tech. Budge	Tech. Wednesdays	Staff Surveys

Performance Objective 6: *CMS will design a coherent sequence of courses to meet student needs by narrowing the gap between regular and special population students.*

STRATEGIES	PERSON(s) RESPONSIBLE	RESOURCES	TIMELINE	EVALUATION
1. Utilize & document pre-referral intervention team and process prior to special education referral by completing CORE team packet.	CORE Team / N. Griffey / S. McInnis	NA	Sept. '14-May '15	Intervention assistance team meeting student needs resulting in appropriate referrals
2. Provide timely diagnostic services for MS students whereby students are ID, evaluated, and served as needed throughout the school year as deemed appropriate by the ARD.	School Board / B. Gotcher/ C. Clark / Teachers	Anderson County Sp. Ed. Coop Budget	Aug. '14—May '15	Students being ID and needs being met
3. Students with disabilities will be included in state and district-wide assessments with the STAAR-A STAAR-Alt.	ARD Committee	NA	March & April '15	Performance on STAAR tests
4. Schedule conferences once a six weeks between sp. ed. and reg. ed. teachers.	B. Gotcher / S. McInnis	NA	Every six weeks	Teacher conferences
5. Mail progress reports home to parents with students in special programs	B. Gotcher / J. Scheppler	Cost of postage	Each six weeks	Progress reports
6. Continue content mastery classes for sp. ed.	B. Gotcher / S. Boles	Sp. Ed. Budget Salary Supplies	Aug. '14-May '15	Implementation of program
7. Staff training in serving students with special needs. Ie: CPI Training; RTI Training	Teachers	Budget Staff Training	Aug. '14 Summer '15	Evaluation of Workshops / Implementation of strategies/ Share with colleagues

Performance Objective 7: *CISD will provide construction of facilities needed to insure continuation of a quality middle school program.*

STRATEGIES	PERSON(s) RESPONSIBLE	RESOURCES	TIMELINE	EVALUATION
1. Provide students appropriate media center that meets state requirements.	School Board	Budget	Sept. '14—2016	Building Completion Library requirements
2. Conduct a facilities study on new construction and/or remodeling	School Board	Budget	Summer 2015	Facility Needs assessment

Performance Objective 8: *CMS will maintain a safe and drug-free school environment by implementing strategies to enhance self-esteem and responsibilities in today's society.*

STRATEGIES	PERSON(s) RESPONSIBLE	RESOURCES	TIMELINE	EVALUATION
1. Provide appropriate drug awareness and education programs. Ie: Red Ribbon Week; Drug dogs on campus; Judge Sharp	S. McInnis / N. Griffey	Budget Title IV	Monthly Sept. 2014 October 2014	Class participation / office referrals
2. Enforce Student Code of Conduct	S. McInnis / Staff	NA	Daily	Improvement of discipline Office Referrals
3. Practice Response and Contingency Safety Plans Ie: Building Evacuation; Site-Evac. Etc.; Bus Safety Drills & video training	Staff	NA	Monthly Sept. '14	Evaluation from Reg.VII and staff
4. Continue EOP / Senate Bill 11 (Emergency Operations Plan)	Administration / N. Griffey (?)	NA	All year	Completion & Evaluation of EOP
5. Continue programs to enhance self-esteem ie: TOP CATS; Peer Mediation; STAR of Week; Freedom Week; Student of the Day; VIPs; CMS Student Council	S. McInnis / Staff / A. Daniel	Activity Fund Budget	Daily	Student surveys Student Participation Feedback from students; parents Decrease of office referrals
6. Provide an effective Bullying Prevention Program	N. Griffey	Title IV Fund	Monthly	Comparison of Bullying Reports Discipline reports
7. Continue security cameras	School Board / Willingham	None	All year	Feedback from staff Assistance w/ school safety issues
8. Purchase Raptor for ms office	School Board / Willingham / S. McInnis / J. Fortner	Budget	Daily	Reports
9. Conduct facilities study on safe school	School Board	Budget	Summer '15	Needs assessment report
10. Investigate and implement PALS program / Peer Mediation Program	N. Griffey / Teachers	Counseling Budget	August '15	Evaluation of Program/ Number of participants

Performance Objective 9: *CMS will improve communication system-wide, provide input from staff on appropriate staff development and school needs.*

STRATEGIES	PERSON(s) RESPONSIBLE	RESOURCES	TIMELINE	EVALUATION
1. Conduct a needs survey w/ staff regarding professional development to enhance curriculum needs	S. McInnis / Staff	NA	Sept. '14 January '15 May '15	Needs Assessment Instrument
2. Earn-off days continue to enable staff to attend subject-related training	School Board	NA	Summer '15	Teacher evaluations Colleagues sharing w/ others
3. Continue PDAS (appraisal instrument) and teacher walk-thrus	S. McInnis / Teachers	PDAS Software	All year	Teacher PDAS forms / walk-thrus
4. Required 30 GT hours for academic teachers and 6 hrs update yearly	S. McInnis / Teachers	Cost of GT Training Reg. VII	Sept. 14-May '15	GT Training completion & evaluations
5. Vertical teams will continue and time provided for teachers to meet curriculum requirements	S. McInnis / Teachers	Substitutes hired Budget	Aug. '14 Jan. 2015 Spring '15	Minutes from vertical teams
6. CAT Team will serve as liaison to staff and provide input on staff needs/staff development	S. McInnis / N. Griffey / J. Croft / A. Daniel / A. Gunnels	NA	Quarterly	Teacher Input
7. Weekly calendar from principal via email	S. McInnis	NA	Weekly	Weekly calendar Feedback from staff
8. Committees meet as needed Ie: Attendance; CAT team; Technology; Parent Involvment	S. McInnis / Committee Members	NA	Sept. '14-May'15	Minutes from meetings
9. Faculty meetings held monthly	Staff	NA	1st Wed. of month	Teacher Input
10. Staff training as needed Ie: CPT Training; Sp. Ed. Training; RTI Training; DMAC; Motivation; SS State Conference; CATE Conference; TAEA (Art conf.); STAAR Testing Training	Staff	Budget Staff development	Aug. '14— Summer '15	Evaluation of training Colleagues share w/ others
11. Provide release time for 100% of staff to receive high-quality staff development	S. McInnis / Teachers	Budget/ Substitutes	All year	Completion of workshops Staff Personnel records
12. Continue to ensure that 100% of CMS teachers are highly qualified to teach in core academic areas regardless of the number of classes or hours in the core subject	S. McInnis / Teachers	Reg VII Personnel COOP	On-going	Teacher certifications
13. Ensure that 100% paraprofessionals are deemed highly qualified by January 2015	S. Boles / A. Hand	Local Budget	January 2015	Region VII evaluation Paraprofessional certificates

Performance Objective 10: *CMS will communicate effectively with students, parents, and community in an effort to develop a learner-center community.*

STRATEGIES	PERSON(s) RESPONSIBLE	RESOURCES	TIMELINE	EVALUATION
1. Students will receive 3 week reports & 6 week report cards, which will be returned and signed by parents.	S. McInnis / Students	NA	Every 3 weeks & every 6 weeks	Progress Reports and Report cards
2. Continue to make phone calls to parents of students who are absent from school	J. Fortner	NA	Daily	Attendance requirements
3. Contact parents of students failing at 3rd weeks and/or 6th week grading periods	Teachers	NA	Every 3 weeks & every 6 weeks	Conference logs / Progress reports
4. School Happening/ Social Media with CMS Facebook Page	S. McInnis / Teachers	NA	Weekly	Feedback from community
5. Parent Volunteers established	S. McInnis / N. Griffey	NA	Monthly	Parent Surveys / Evaluations
6. Orientation for 5th graders	N. Griffey / J. Hamil / D. Grasty / J. Walthall / J. Croft / S. McInnis / Frye & Firmin	NA	March 2015	5th grade participation / input
7. Blackboard Connect service to send information to parents via phone	School Board / Willingham	Budget	All year	Feedback from parents
8. Provide Gradespeed for parents to view student grades (Parent Connect)	School Board / Willingham / Teachers	Budget of Gradespeed	All year	Feedback from parents