

# **CAYUGA HIGH SCHOOL**

## **CAMPUS PLAN**



## **WILDCATS**

**“A Tradition of Excellence”**

**2016-2017**

# **Campus Improvement Plan (CIP)**

## **2016-2017**

### **Mission Statement**

The mission of Cayuga High School is to provide a safe, student-centered learning environment that challenges the students through the use of effective, thought provoking teaching practices which address the critical academic, social, and psychological needs of high school students.

### **High School Motto**

“A Tradition of Excellence.”

### **Vision**

Our vision is to be the learning center of our community, provide top notch instruction, and produce educated, ethical students who become a meaningful contributor to his/her community and society.

**CAYUGA INDEPENDENT SCHOOL DISTRICT**  
**HIGH SCHOOL STAFF**  
**2016 – 2017**

<p><b><u>Administration</u></b>  Dr. Rick Webb  Russell Holden  Sherri McInnis  Tracie Campbell  Cody Mohan  Nancy Griffey</p> <p><b><u>Directors</u></b>  Amy Lenoir  M.L. Hill  Joey Fitzgerald  Kristen Mills  Jackie Willingham  Debbie Gazaway  Chris Johnson</p> <p><b><u>Office Personnel</u></b>  Kelly Bain  Sarah Holden  Bertha Williams  Roxann Slater  Kellie Gatewood  Carol Pugh  Kim Dublin</p>	<p><b><u>High School Staff</u></b>  Kaylee Callahan – Chemistry, Athletics  Tammi Conrad – Special Education  Karrie Cox – Agriculture  Christine Drinkard – Algebra I &amp; II  Eddie Ervin – Govt/Economics, Athletics  Megan Fitzgerald – Library Coordinator  Matt Fisher – Band Director  Deanna Frye – Art  Erika Goolsby – Family &amp; Consumer Sciences  Eric Harwell – Agriculture Mechanics  Sheila Henderson – Special Education Asst.  Kay Henry – Library Asst., ISS Coordinator  Magen Humphreys – BCIS, Athletics  Tony Humphreys – PE, Technology, Athletics  Tanya Kennerk – Teacher Assistant  Chance LeFevre – Special Education, Athletics  Chad Martinez – Girls Athletics  Dennis McAdams – AEP Coordinator  Jeff Quattlebaum – US History, Geography  Erin Rhone – English I &amp; III  Corey Roberson – Dual Credit / Athletics  Jenny Scheppler – Life Skills</p>	<p>Jeannette Shead – Special Education Asst.  Kay Stroud – Biology, Anatomy &amp; Physiology  Lisa Tunstall – Th. Arts, Health/Sp., Athletics  Chris Walls –Geometry, Pre-Cal, Math Models  Lauren Ward – Spanish  Lynn Wicker – Physics, Astronomy, IPC  Evelyn Yarborough – English II &amp; IV</p> <p><b><u>CHS Sponsors</u></b>  Freshmen – Ward / Goolsby / Harwell  Sophomores – Drinkard / Fisher / Walls  Juniors – Wicker / Conrad / Scheppler  Seniors – Quattlebaum / Yarborough / Rhone  Cheerleaders – Mascorro  One Act Play – Tunstall  Yearbook – Frye  FFA – Cox / Harwell  FCCLA - Goolsby  Interact – Wicker  UIL – Stroud  Model U.N. – Ward / Quattlebaum</p>
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## **Introduction**

The Cayuga High School Site Base Decision Making Team meets to develop, review, and revise the Campus Improvement Plan for the purpose of improving the performance of Cayuga High School students. The committee includes representatives from the professional staff, parents, community, and business. Current serving on the Leadership Team are:

CHAIRPERSON:	Russell Holden, HS Principal
CAMPUS –BASED NON-TEACHING PROFESSIONAL:	Nancy Griffey (Counselor)
TEACHERS	Christine Drinkard - Math Jackie Willingham- Technology Lynn Wicker - Science Jeff Quattlebaum- History Erin Rhone – English
PARENTS:	Darren Sims
BUSINESS REPRESENTATIVE:	Kevin Croft (Circle C)

### **Duties of Committee Members:**

Campus-level committee shall:

1. Be involved in establishing and reviewing the campus educational plans, goals, performance objectives, and major classroom instructional programs.
2. Assist the principal annually in developing, reviewing, and revising the campus improvement plan for the purpose of improving student performance.
3. Be involved in decisions in the areas of planning, budgeting, curriculum, staffing patterns, staff development, and school organization according to established administrative procedures.
4. Address all pertinent federal/state planning requirements.
5. Hold one public meeting, annually, after receipt of the annual campus rating from TEA to discuss District performance and objectives.
6. Participate in the development of and approve the portions of the campus plan addressing campus and staff needs.
7. Provide written comments, as appropriate, on requests for waivers submitted to TEA.

## **THE STATE OF TEXAS PUBLIC EDUCATION MISSION AND ACADEMIC GOALS**

The mission of the public education system of this state is to ensure that all Texas children have access to a quality education that enables them to achieve their potential and fully participate now and the future in the social, economic, and education opportunities of our state and nation. That mission is grounded on the conviction that a general diffusion of knowledge is essential for the welfare of this state and for the preservation of the liberties and rights of citizens. It is further grounded on the conviction that a successful public education system is directly related to a strong, dedicated, and supportive family; and that parental involvement in the school is essential for the maximum educational achievement of a child.

### **THE STATE OF TEXAS PUBLIC EDUCATION GOALS**

GOAL #1: The student in the public education system will demonstrate exemplary performance in the reading and writing of the English language.

GOAL #2: The students in the public education system will demonstrate exemplary performance in the understanding of mathematics.

GOAL #3: The students in the public education system will demonstrate exemplary performance in the understanding of science.

GOAL #4: The students in the public education system will demonstrate exemplary performance in the understanding of social studies.

### **THE STATE OF TEXAS PUBLIC EDUCATION OBJECTIVES**

Objective #1: Parents will be full partners with educators in the education of their children.

Objective #2: Students will be encouraged and challenged to meet their full educational potential.

Objective #3: Through enhanced dropout prevention efforts, all students will remain in school until they obtain a high school diploma.

Objective #4: A well-balanced and appropriate curriculum will be provided to all students.

Objective #5: Qualified and highly effective personnel will be recruited, developed, and retained.

Objective #6: The state's students will demonstrate exemplary performance in the comparison to national and international standards.

Objective #7: School campuses will maintain a safe and disciplined environment conducive to student learning.

Objective #8: Educators will keep abreast of the development of creative and innovative techniques as appropriate to improve student learning.

Objective#9: Technology will be used to increase the effectiveness of student learning, instructional management, staff development, and administration.

### **CAMPUS GOAL**

Cayuga High School will meet or exceed the state standards in all areas reported on the Texas Education Agency's Academic Excellence Indicator System which determines the campus' accountability rating based on the student performance in the areas of attendance, dropout rate, and the State of Texas Assessments of Academic Readiness testing.

### **Mission Statement for Cayuga High School**

The mission of Cayuga High School is to provide a safe, student-centered learning environment that challenges the students through the use of effective, thought provoking teaching practices which address the critical academic, social, and psychological needs of high school students.

## **Cayuga High School Campus Plan Process Summary**

Cayuga High School, steeped in tradition and dedicated to high standards, has set in motion the following campus plan. A committee of parents, teachers, and administrators has met with the goal of establishing and further developing our campus goals and objectives. The goals were divided between academic, campus, and effective schools. These three areas were closely studied and specific need areas addressed for growth. Specific measures have been set in order to measure the objectives. Throughout the year progress will be monitored so that adjustments and recommendations can be made for the new year. The combined efforts of students, parents, and teachers will allow for the growth and improvement necessary for a successful year.

**Cayuga High School  
Campus Plan  
2016-2017**

**GOAL I:** Cayuga High School will meet or exceed the state standards in all areas reported on the Texas Education Agency's Academic Excellence Indicator System, which determines the campus accountability rating based on the student performance figures in the areas of attendance, dropout rate, and State of Texas Assessment of Academic Readiness testing.

**Objective 1.1:** Implement instructional strategies and programs to insure that students continue to meet state standards in completing the required curriculum while demonstrating a thorough understanding of the Texas Essential Knowledge and Skills and thereby maintain a dropout rate below state levels.

<b>ACTIVITIES</b>	<b>RESPONSIBILITIES</b>	<b>TIME LINE</b>	<b>EVALUATION</b>	<b>RESOURCES</b>
1. Utilize instructional strategies that address multiple learning styles.	Principals/Teachers	2016-2017	Lesson Plans/Classroom Activities/Student Success	Region VII, Trained Staff
2. Provide technology based remediation and tutorials program for at risk STAAR students.	Principals/Teachers/Counselor	Oct. – March	Teacher monitored program and scores from the computer generated test	District Resources
3. Utilize alternative methods for testing classroom content for Special Education students, 504 students, and Dyslexic students & ESL	Teachers Counselors (504 Coordinator) Psychologist/Special Ed. ESL Teacher Content Mastery	2016-2017	Student success Six weeks--progress reports and report cards	ARD Committee/504 Committee/Testing Recommendations IEPs, 504
4. Provide a support program for special services students to insure success in the mainstream setting.	Content Mastery Teacher Aide Inclusion classes	Six weeks	Report cards, IEP progress reports	Special Services teacher/Funds Salary/Teacher aide (Tech Travel) Federal funds
5. Provide tutoring period during the day To allow for all students to have the opportunity to be successful.	Principal/Teachers	2016-2017	Student Performance Six weeks grades	Staff time
6. Ensure that 100% of CHS teachers are highly qualified to teach in core academic areas.	Principal	On-going	Personnel records	Region VII Resources Local Funds

7. Continue to ensure that all para-professionals are deemed highly qualified	Principal	On-going	Personnel records	Local Funds
8. Update curricular documents in 9-12 Language Arts, Mathematics, Science, and Social Studies. Vertical Alignment	Principal/Teachers	Summer 2017	Improved STAAR Scores	Staff time; Local Funds

**Objective 1.2:** Increase overall academic excellence which will increase the number of students graduating under the Foundation Program with Endorsements.

ACTIVITIES	RESPONSIBILITIES	TIME LINE	EVALUATION	RESOURCES
1. Expand academic incentives and incentives for participation	Counselor/Psychologist/ Principals/Teachers	2016-2017	Student success/Graduation	Activity funds/donations Local funds/Incentives
2. Continue to promote participation in Model UN, University Interscholastic League competitions, Interact Club, One Act Play, other appropriate competitions.	Principals/Teachers	2016-2017	Increase numbers of participants in competition	Staff/local funds
3. Encourage students to enroll in dual credit courses.	Administrator/Principal/ Counselor/Teachers	2016-2017	Registration for classes	
4. Guest speakers from TSTC, TVCC, etc.	Principal/Administrator/ Counselor	2016-2017	Student Response	Local funds
5. Create classes that will allow for other options in endorsements for graduation.	Administrator/Principal/ Counselor	2016-2017	Projected graduation path	Local funds
6. Students will have the opportunity to practice PSAT, SAT, and ACT test taking strategies during the 9/10 grades.	Counselor Teacher	Testing Calendar	Participation in testing. Results from testing.	Library Resources PSAT/SAT/ACT student guides and prep software— (Site License)
7. Students have the opportunity to participate in the TVCC College Preview Day	Counselor	2016-2017	All students participate	TVCC Advisors



**Objective 1.3** Maintain Cayuga High School Average Daily Attendance at 97% or better.

<b>ACTIVITIES</b>	<b>RESPONSIBILITIES</b>	<b>TIME LINE</b>	<b>EVALUATION</b>	<b>RESOURCES</b>
1. Provide incentives for attendance (Six week reward for high school)	Principals/CAT/Counselor Teacher/Community	Aug - May	Six weeks attendance report	Local funds / Activity fund
2. Final Exam exemption policy. Provide exemption based on attendance.	Principals/Teacher	Each Semester	Number of exempt students.	Activity funds / Local funds
3. Educate parents and students regarding attendance laws and requirements.	Principal/Secretary	2016-2017	Number of warning letters sent home.	Judge Wesley/Student Handbook/Compulsory Attendance laws
4. Contact parents in regard to excessive student absences.	Administrative Assistant	2016-2017	Attendance records	Daily Absentee list
5. Provide Saturday school opportunities for students with excessive absences/tardies.	Principal/Administrative Assistant	Oct.-May	Saturday school attendance	Local funds
6. File truancy charges on students with excessive absences.	Principal	Aug-May	Daily Absentee list	Local funds

**Objective 1.4** Implement updated technology plan.

<b>ACTIVITIES</b>	<b>RESPONSIBILITIES</b>	<b>TIME LINE</b>	<b>EVALUATION</b>	<b>RESOURCES</b>
1. Provide technology and software to be used in the classroom.	Technology Director/Principal Teachers	2016-2017	Student success and staff development provided.	Local funds
2. Assist and support campus participating in online testing.	Technology Director/Principal	2016-2017	Student achievement.	Staff time/training resources.
3. Continue training staff in technology.	Technology Director/Principal	2016-2017	Teachers using new technology	New computers / Technology / Staff
4. Technology usage with STAAR testing	Technology Director/Principal	2016-2017	Purchase additional laptops for student STAAR online testing	Local Funds / Rural technology fund

5. Integrate technology in the classroom / instruction.	Principal/Teachers	Daily	Teacher usage of new/emerging technological resources	Local funds
6. Purchase needed technology (chromebooks, Ipads) with a goal of one to one tech to student ratio.	Administration / Principal / Administrative Assistant	2016-2017	Teacher usage of new/emerging technological resources	HS Allotment funds
7. Explore CTE curriculum options and align with current HB5 requirements.	Principal/Counselor/CTE teachers	2016-2017	Improved CTE course offerings/enrollment.	Local funds
8. Conduct annual review and evaluation of current CTE program.	Principal/Counselor/CTE teachers	March-May 2017	Evaluation by Counselor, Principal, Staff.	Staff time

**Objective 1.5** To reduce the number of failing students for the year.

ACTIVITIES	RESPONSIBILITIES	TIME LINE	EVALUATION	RESOURCES
1. Improve attendance	Principal/Teachers	2016-2017	Comparison with previous attendance rate	Local funds
2. Continue time for tutorials	Administrator/Principal Teachers	2016-2017	Tutorial times	Local funds
3. Utilize incentive programs -- Exemption Policy for 9-12	Principal/Counselor Teachers	2016-2017	Waiver for exemptions	Local funds
4. Continue Saturday School	Principals/Teachers	2016-2017	Saturday school schedule	Local funds
5. Encourage extracurricular activities	Principal Counselor/Teachers	2016-2017		Local funds
6. Provide Credit Recovery Program, Odysseyware, Texas Tech Correspondence Courses	Principal/Counselor/Teachers	June –July	Enrollment/Semester Report/	Parents, Compensatory Funds
7. ZAP program option	Principal/Teachers/Aide	Sept-May	Number of students failing	Local funds

**Objective 1.6** To meet the Level II: Satisfactory standard or above on all STAAR/EOC (2016-2017) tests in all EOC tested subjects.

ACTIVITIES	RESPONSIBILITIES	TIME LINE	EVALUATION	RESOURCES
1. Provide students access to computers for writing, math, Social Studies, Science and existing software	Principal/Superintendent/School Board	Aug. – May	Student/Teacher sign-in sheet	Local Fund
2. Implement TEKS to provide an in-depth curriculum which will prepare students for STAAR/EOC tests	Principals/Teachers	Aug. – May	Increase pass rate	Local Fund
3. Provide staff development for Administrators, teachers, and staff that will improve instruction; emphasizing Science, ELA, Social Studies, and Math STAAR and integrating curriculum content area.	Superintendent/Principal Teachers	2016-2017	Documentation of professional development distributed and attendance records; formal evaluation data	Staff time, Local Funds, Title I, II, and V Funds
4. Align curriculum for all areas of TEKS. Keep up to date on new TEKS realignments.	Principals/Teachers (All Levels)	Aug - May	Alignment documents	Staff time
5. Benchmark test to identify strength and weakness	Teachers/Principal	Sept. – March	Pretest scores	Local Funds/Staff time
6. Utilize the Inclusion model of Special Education instruction to promote access to broader scope of curriculum.	Teachers/Principal	Sept. – March	Pretest scores	Local Funds/Staff time

**Objective 1.7** Cayuga High School will maintain a safe and drug-free school environment by implementing strategies to enhance self-esteem and responsibilities in today's society.

ACTIVITIES	RESPONSIBILITIES	TIME LINE	EVALUATION	RESOURCES
1. Continue crisis management plan and provide staff training	Principal/Teachers/Region VII ESC	Once a year	Completion of Plan Training Evaluation	Local funds/Safe & Drug Free fund

2. Provide appropriate drug awareness and education programs. ie: Red Ribbon Week; Drug dogs on campus; Student Drug Testing	Principal/Teachers/Counselor/ Anderson County Sheriff's Department	2016-2017	Class participation/Office referrals	Local funds/Safe & Drug Free fund
3. Enforce Student Code of Conduct	Principal/Teachers/Staff	Daily	Improvement of discipline Office referrals	Local
4. Practice Response and Contingency Safety Plans ie: Building Evacuation; Site-Evacuation, Shelter In-Place drills	Staff	Once a year	Evaluation from Region VII & Staff	Local
5. Provide an effective bully prevention program	Principal/Counselor/Staff	2016-2017	Number of office referrals relating to bullying	Local
6. Implement emergency operation plan	Principal/Teachers/Staff	2016-2017		Local
7. Implement bully prevention measures—class teaching personal skills	Principal/Teachers	2016-2017	Number of bullying referrals	Local
8. Develop and implement dating violence response policies	Principal/Teachers	2016-2017	Policy	Local
9. Review Campus Emergency Operations Plans in coordination with the District EOP as approved by the Board	Principal/Staff	2016-2017	Campus Emergency Operations Plan completed	Staff time
10. Update, maintain and monitor camera security system throughout the district	Principal/Staff	2016-2017	Documentation of usage and work orders	Staff time, Local Funds
11. Review and test the Emergency Notifications System at integral times during the year	Principal/Staff	2016-2017	Electronic record of the campus response to notification	Staff time

**Objective 1.8** Cayuga High School staff will work instructional leaders to provide cost effective dual credit college opportunities for students. Opportunities will be provided face to face and on-line.

ACTIVITIES	RESPONSIBILITIES	TIME LINE	EVALUATION	RESOURCES
1. Provide dual credit opportunity through TVCC.	Principals/Counselor Teacher/TVCC	Each semester	Number of students receiving college credit.	Local funds / TVCC Support

2. Provide college instruction in a face to face class on campus.	Principals/Counselor Teacher/TVCC	Each Semester	Students enrolled in dual credit class	Local funds / TVCC Support
3. Refine and expand dual credit options.	Principals/Counselor Teacher/TVCC	2016-2017	Student enrollment / class needs	Staff time

**GOAL II**      **Implement educational strategies and appropriate curriculum which will provide all students, including subgroups (African-American, Hispanic, White, and Economically Disadvantaged) and special populations, increased opportunities for individual success.**

**Objective 2.1**      Utilize the Texas Essential Knowledge and Skills (TEKS) to provide a more in-depth curriculum

<b>ACTIVITIES</b>	<b>RESPONSIBILITIES</b>	<b>TIME LINE</b>	<b>EVALUATION</b>	<b>RESOURCES</b>
1. Utilize TEKS/STAAR/IEP to meet the needs of all student population groups	Principal/Teachers	2016-2017	Lesson Plans/Documentation	Personnel/TEKS/Region VII ESC
2. Utilize technology resources for TEKS/STAAR implementation	Technology Director/Principals/Teachers	2016-2017	Lesson Plans/Documentation	Internet
3. TEKS/STAAR modification to meet the needs of all student populations	Principals/Teachers	2016-2017	Lesson Plans/Documentation	Personnel/TEKS/Region VII ESC
4. Provide training of to help teachers Understand STAAR results/needs.	Administration/Principals Teachers	2016-2017	Staff Feedback	Region VII ESC personnel
5. Provide resources and supplies for CTE classrooms and technologies.	Principal/CTE Director	2016-2017	CTE Advisory Council recommendations and teacher requests	Carl Perkins funds, Local Funds, Technology Allotment

**Objective 2.2**

Narrow the achievement gap between regular education students and special population students.

<b>ACTIVITIES</b>	<b>RESPONSIBILITIES</b>	<b>TIME LINE</b>	<b>EVALUATION</b>	<b>RESOURCES</b>
1. Utilize and document intervention methods and accommodations for special education students.	Administration/ Principal/ Teachers	2016-2017	Special Education Testing	Personnel
2. Provide staff development relating to teaching of special populations and motivating all students to learn	Principal/Teachers	2016-2017	Trained staff	CAP grant (from Anderson County Special Ed. Co-op and Region VII) Local funds
3. Utilize student modifications from IEP (Sp. Ed. & 504)	Teachers	2016-2017	Report Cards Progress Reports	
4. Utilize Dyslexia Program	Counselor/Principal/Teachers	2016-2017	All Dyslexic students identified and in program	Local funds
5. Utilize services provided by the Content Mastery program.	Content Mastery teacher	2016-2017	Report cards Progress reports	Special Education Funds
6. Design procedures for and assist with implementation of RTI statutes	Principal/Director of Special Services	2016-2017	Document outlining procedures; change in procedure	Staff time

**Objective 2.3**

To design a coherent sequence of courses to meet student needs.

<b>ACTIVITIES</b>	<b>RESPONSIBILITIES</b>	<b>TIME LINE</b>	<b>EVALUATION</b>	<b>RESOURCES</b>
1. Study school-to-work programs	Vocational Teachers/ FCS Administrators/Counselor	2016-2017	Program evaluation	Local resources
2. Study sequence of high school courses	Administrator/Principal Teachers/Counselor	2016-2017	Program evaluation	Local resources
3. Utilize additional electives	Administrator/Principal Teachers/Counselor	2016-2017	Program evaluation/additions	Local resources
4. Explore other programs with TVCC, ie. Nursing, welding, etc.	Administrator/Principal	2016-2017	Class enrollment at local college	Local resources

**Objective 2.4** To pursue appropriate staff development based upon changing needs of students, staff, and community.

<b>ACTIVITIES</b>	<b>RESPONSIBILITIES</b>	<b>TIME LINE</b>	<b>EVALUATION</b>	<b>RESOURCES</b>
1. Encourage staff to attend appropriate level of staff development as provided by Region VII ESC	Principals/Teachers/Counselor	Region VII ESC training schedule for 2016-2017	Increase instructional performance using strategies from training sessions	Contract fee (\$4,457) Earn-off dates, ESC Cluster Workshops
2. STAAR training for teachers of Social Studies, Science, Math and Language Arts	Principals	2016-2017	STAAR results	Local resources
3. Campus Action Team will have input on the needs of staff development.	Administration/Principal	2016-2017	Minutes of Campus Action Team	
4. Provide T-TESS staff development	Administration/Principal	2016-2017	Staff Completion	Local Resources
5. Provide training for special education/regular education staff regarding: Section 504 guidelines Developing appropriate IEP's Making LRE/FAPE decisions Research-based instructional strategies	Principal/Director of Special Services/Special Ed. Instructional Specialists	2016-2017	Documentation of Training (sign-in sheets, handouts, etc.)	Staff time, Local Funds
6. Provide on-going technical assistance to special education and general education staff regarding the appropriate provision of services for special education students	Principal/Director of Special Services/Special Ed. Instructional Specialists	2016-2017	Documentation of consultation (notes, reports, memos)	Staff time, Local Funds

**Objective 2.5** To maintain an orientation program for new and beginning teachers to Cayuga High School.

ACTIVITIES	RESPONSIBILITIES	TIME LINE	EVALUATION	RESOURCES
1. Continue mentor system for new and beginning teachers	Principal/Department Heads Teachers	2016-2017	Ongoing	Local resources
2. Continue orientation meeting at beginning of school year	Principal	2016-2017	Ongoing	Local resources
3. Provide teacher handbook	Principal	2016-2017	Each year	Local resources

**GOAL III** Cayuga ISD will begin to update facilities in order to provide the necessary safety and security for the students as well as create the student centered classroom environment that has the technology infrastructure to insure continued quality education.

**Objective 3.1** Address safety, security, and overall facility needs.

ACTIVITIES	RESPONSIBILITIES	TIME LINE	EVALUATION	RESOURCES
1. Address the needs found in the facility study including safety and security of all campuses.	School Board/Superintendent	2016-2017	Facility report / Architect Recommendation	Bond Initiative / Budget
2. Provide up to date learning environments, technology and classroom space through renovation or new construction at the High School.	School Board/Superintendent	2016-2017	Facility report / Architect Recommendation	Bond Initiative / Budget
3. Address gymnasium needs through new construction.	School Board/Superintendent	2016-2017	Facility report / Architect Recommendation	Bond Initiative / Budget
4. Study technology needs to provide students with current technological resources, facilities and infrastructure to support 21 <sup>st</sup> Century learning.	School Board/Superintendent	2016-2017	Facilities report / Technology Director Evaluation	Bond Initiative / Budget



**GOAL IV**                      **Parents will be encouraged to become actively involved in the education of their children.**

**Objective 4.1**                      To involve the parents directly in the school day

ACTIVITIES	RESPONSIBILITIES	TIME LINE	EVALUATION	RESOURCES
1. Continue use of marquee	Principal/Student Council	2016-2017	Feedback	Alumni Contribution
2. Combine open house with Meet the Wildcats	Principal/Teachers/Counselor	2016-2017	Attendance	Local
3. Orientation for incoming eighth grade students and parents.	Principal/Teachers/Counselor	2016-2017	Feedback from students and parents	Local
4. Provide parent involvement opportunities.	Counselor/Principal	2016-2017	Feedback from students and parents	Local

**Objective 4.2**                      Utilize a variety of methods to communicate with parents regarding the progress of their child.

ACTIVITIES	RESPONSIBILITIES	TIME LINE	EVALUATION	RESOURCES
1. Continue to mail progress reports	Principal/Teachers	2016-2017	Progress	Local
2. Continue to phone absent student's homes	Principal/Clerical staff	2016-2017	Attendance	Local
3. Continue with teacher contacting parents of students who are failing at any time during a grading period	Principal/Teachers	2016-2017	Progress	Local
4. Provide opportunity for parents to conference with teachers as needed	Principal/Teachers	2016-2017	Number of parents responding	Local
5. Principal phone calls to parents.	Principal	2016-2017	Feedback from parents	Local

**Objective 4.3** Cayuga High School will maintain a two-way program of systematic communications that fosters stakeholder participation and contributes to the improvement of the school.

ACTIVITIES	RESPONSIBILITIES	TIME LINE	EVALUATION	RESOURCES
1. Conduct parental involvement meetings.	Principal/Title I Specialist	May 2017	Documentation of attendance and agenda	Staff time
2. Facilitate the composition of written messages to parents and community members.	Principal	2016-2017	Messages are distributed	Staff time
3. Coordinate campus volunteer program assisting campus with enlistment and recognition.	Principal	2016-2017	Volunteer records are maintained	Staff time
4. Utilize Remind account for additional communication access.	Principal	2016-2017	Facilities report / Technology Director Evaluation	Staff time
5. Maintain up to date Cayuga High School Facebook page	Principal / Technology Coordinator	2016-2017	Parental feedback	Principal / Technology Coordinator

**GOAL V** Information will be disseminated among all faculty and staff in a consistent, timely, and effective manner.

**Objective 5.1** To improve communication system wide.

ACTIVITIES	RESPONSIBILITIES	TIME LINE	EVALUATION	RESOURCES
1. Periodic faculty meetings will be held	Principal/CAT	2016-2017	Outline of meeting	Local
2. CAT team will meet to evaluate programs	CAT/Principal	2016-2017	Minutes	Local
3. Utilize TxGradebook for student attendance	Administration/Principal Teachers	2016-2017	Online use	Local
4. Provide weekly update and Google calendar of upcoming events.	Principal	2016-2017	Weekly calendar	Local